

Cheselbourne Village School
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3 January 2021

Dear Parents,

Welcome Back to the Spring Term!

Firstly, a very Happy New Year to all our families, we are looking forward to another good term at CVS. I would like to take this opportunity to extend a very warm welcome to two new members our staff team. Mrs Liz Price will be our new Butterfly Class Teacher working on Mondays and Tuesdays and Mrs Linda Allsop is our new Childcare Assistant working every lunchtime and afternoon in our EYFS base. We do hope you enjoy working at Cheselbourne!

As you may have seen in the news there is a lot of discussion and controversy around school reopening this term but at the time of writing we are due to fully reopen for all children tomorrow, Monday 4th January.

As we are all aware we need to keep vigilant of ensuring safe working practice to avoid any spread of coronavirus and so I have put below all the protocols and information which we will be following at CVS. There are some amendments to this in light of the increase in cases nationally and the need to ensure we manage this term very carefully to prevent any potential spread. Please read through this information very carefully. I will be speaking with the children first thing in our assembly tomorrow morning to reassure them and reiterate everything we need to do.

As always, please don't hesitate to get in touch if you have any queries.

Best wishes to you all,

Mrs See

Please click on the below link for information from the DfE regarding returning to school.

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

All our planning and the actions we are taking in preparing for the children to return have been done following the guidance provided by the government and local authority. The below information is to help prepare everyone for how school will continue to be upon the return. We are still not able to run school exactly as we normally would given the need to continue to put in place measures to keep everyone safe.

Updated January 2020:

<p>Groupings and Staffing</p>	<p>Due to our small size in terms of number of children, staffing body and school site we will still be classed as one bubble. However, for this term where possible, we will be ensuring mixing between different groupings of children across the school is reduced.</p> <p>Groupings and Staffing from January will be as follows: <i>(Please note not all staff named will be with each class all day everyday but the staff named will be spending part of the week with that class.)</i></p> <ul style="list-style-type: none">- Caterpillar Pre-School led by Miss McIntyre and Mrs Mowlam with support from Miss Gatrill, Miss Bagwell and Mrs Allsop.- Butterfly Class, (Reception, Year 1 and Year 2) led by Mrs Price (Mon/Tues) and Mrs Mowlam (Wed-Fri) with support from Miss Gatrill and Miss McIntyre. Please see the later note about Year 2.- Kingfisher Class (Year 3 and 4) led by Mrs Collett (Mon-Wed) and Mrs See (Thurs/Fri) with support from Mrs Cattermole. <i>Mrs Cattermole is working in school on a volunteer basis, continuing to work towards her Teaching Assistant Qualification.</i>
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<p>Social Distancing in and around school</p>	<p>The following statement is taken from our Risk Assessment: <i>We will adopt new behaviour expectations to encourage and reinforce social distancing amongst children (and staff) as outlined in Annex A: Behaviour Principles, in the 'Planning Guide for Primary Schools' (Gov.UK, published 14 May 2020). However, as acknowledged on page 6 of 'Coronavirus (COVID-19): implementing protective measures in education and childcare settings' (Gov.UK, updated 12 May 2020) given the age and nature of the children returning to school, it will not be possible for us to say that we can enforce this. For our younger children it is likely that we will need to physically support children if they are upset, injured, ill or require care, such as intimate care/changing, first aid or support with eating. We also cannot say children will be socially distanced from each other within the group even though we will encourage and stipulate this as a rule as part of our updated Behaviour Policy.</i></p> <p>We will be reinforcing expectations for social distancing, where possible, with positive reinforcement, following our new rules of: 'Be Ready' 'Be Respectful ' 'Be Safe'</p> <p>Despite government guidance, please be reassured that we will not be sanctioning any children who struggle to socially distance, but rather will reinforce the above rules in a positive way.</p>
<p>Drop off/ Pick Up Arrangements</p>	<p>School will resume running full time from tomorrow. Everyday 8:45am - 3:15pm for school children and 9am - 3pm for Caterpillars. We will also be offering Breakfast (7:45-8:45/9am) and After-School Clubs (3/3:15-4:15pm) Please always contact us to check there is space via the school office.</p> <p>Drop Off/ Pick Up <i>Please continue to use the queuing system outside of school to allow for social distancing and wait for each child to be called in so they enter school one at a time and go to their cloakroom area to drop off their things and wash their hands before entering the classroom.</i></p>

	<p>School children - PLEASE ENSURE YOU ARRIVE PROMPTLY at 8:45am to avoid clashing with Pre-School Drop off at 9am!</p> <p>Caterpillar Pre-School - 9am drop off at school gate</p> <p>Pick up will be as usual and children will be shown out of the main school gate. Please could parents wait outside of the gate maintaining social distancing. and We thank you for your patience as it may take a little longer for all children to be sent out of the gate one at a time. Ideally only one parent should drop their child(ren) to school to avoid too many people congregating outside of school.</p>
Face Coverings	<p>All staff will be wearing visors for drop off and pick up times and when liaising directly with any parents.</p> <p>We encourage parents to continue to wear face coverings at these times too.</p> <p>All peripatetic staff who come into school will be wearing face visors for the duration of their time working in the children also.</p>
The Front Office	<p>We will be continuing to run a policy of no visitors in school. This is so we can track who has been on the school site in case of any outbreak of illness.</p> <p>As the front office will not be accessible during this time we would encourage parents to continue to contact staff in school via phone (01258 837306) or email. If you feel a virtual meeting is required, please phone or email Mrs See to arrange this.</p> <p>There will continue to be a 'post box' at the front gate so please continue to use this for anything that needs to be handed into the school office. We will be continuing to minimise sending any paper correspondence home at this time so please check your email regularly so you don't miss any messages. Thank you.</p>
The Classroom & Resources in School	<p>The classroom areas will be used as we would run normally.</p>

	<p>Reception children - will be working in Butterfly Class, the conservatory and the Pod.</p> <p>Year 1 children - will be working in Butterfly Class and the conservatory.</p> <p>Year 2 children - will be based in Butterfly Class but for part of 4 days will continue to work in their own area in Kingfisher Class with Mrs Collett and Mrs See for Maths and Literacy.</p> <p>Year 3 and 4 children - will be in Kingfisher Class.</p> <p>Pre-School - will be in the Pod and Conservatory.</p> <p>All rooms will be ventilated during the day through having windows open – please ensure children have warm layers underneath their clothing in case it gets chilly. Please be assured the heating will be on and doors are not kept open during sessions.</p> <p>Each class group will continue to use their own cloakroom area to reduce the number of children accessing one small area. We will also be continuing to reduce the number of shared resources and children will have their own set of stationery (provided by school, please do not send any pencil cases in). Desks will be organised to be forward facing and regular cleaning of desks will still happen.</p> <p>The use of outdoor equipment/apparatus/play equipment/trim trail will happen on a rota to reduce the number of children using the same area or equipment at one time. All equipment will continue to be regularly cleaned.</p>
<p>Travel to and from School</p>	<p>We are expecting that buses will be running as last term. If we have any further information on this, we shall share this with our bus children families as soon as we get it. Bus Books will sent out via the electronic form to update for this term.</p>
<p>Uniform and What to bring to school:</p>	<p>Uniform- children will continue to wear school uniform again and ideally with warm layers underneath. We urge parents to make sure that all uniforms are named as we will be encouraging</p>

children to keep all their things together so it is not handled by lots of people.

Children should only bring essential items to school.

PE Kits - PE will take place on a Monday and Friday (for all children). All children will need a school PE kit and this must be clearly named too. Please come to school on Monday in PE kit with school uniform in kit bags. PE kit will then come home on Friday.

Outdoor Forest Learning – will take place on Thursday morning for all children. Please ensure your child comes to school in *warm* outdoor clothes. Butterfly Class children can arrive in their waterproofs and wellies with shoes to change into afterwards in a separate bag. Kingfisher Class need to bring any waterproofs or trousers in a separate bag to change into for their session. Please ensure your child has a hat and gloves on these days too.

Reading Books - we still need to minimise the things taken between school and home but are keen to continue with your incredibly valuable reading support at home. Therefore books will be sent home having only been touched by your child or their class teacher. Books should be returned as normal and will go through a system of storage in the library for at least three days before they are sent back out to another child.

Lunches

Hot dinners from Local Food Links needs to be booked by them a week in advance. If any parents of pre-school children would like to order a hot lunch please speak to Mrs White.

Packed Lunches - If you are sending in a packed lunch please continue to make sure all containers, including lunch boxes themselves, are thoroughly washed (ideally in a dishwasher) each day to reduce the transmission of any germs.

Water bottles- all children should bring with them a water bottle each day which only they will handle. We will no longer have shared water fountains at school. As with the lunchboxes, these

	<p>need to be thoroughly washed at the end of each day. Children will be able to fill up water bottles if needed in school.</p>
<p>Guidance for if my child or anyone in my household has Coronavirus symptoms:</p>	<p>We have very clear guidance on what to do if anyone at home or in school displays coronavirus symptoms. If you suspect your child or other member of your household may be ill with a temperature, new cough or lack of taste or smell. DO NOT SEND YOUR CHILD(REN) TO SCHOOL. Please telephone the school to let us know. The child and their household will need to isolate for 10 days and you must seek getting a test done.</p> <p>If any child (or adult) displays any of the above symptoms at school they will need to go home as soon as possible. If it is suspected coronavirus symptoms, they will be moved to the gazebo (accompanied by a staff member in PPE) while awaiting collection.</p> <p>If any child or adult test positive for coronavirus we may have to close the school while we await further guidance from Public Health. If this is the case and it happens in school time parents will be contacted to collect your child. We will then issue further information to parents as soon as possible. Please ensure the office has an up to date contact number for you.</p>
<p>Teaching and Learning inc. Remote Learning</p>	<p>In the event of any child being well but needing to be kept at home due to COVID-19, the government has set the expectation that schools will ensure Remote Learning opportunities are available. Therefore, in this instance, we will continue to provide families with a School at Home plan with links and activities similar to those happening in school. This is really important so that no child misses out on any more of their education.</p> <p>Google Education</p> <p>At the end of last term, I sent all parents a log in for their child to access our new remote learning platform through Google Classroom. Thank you to those that have signed up for this, if you haven't already done so please check you have the details to log in as we will be using this platform from this term.</p>